



Meeting Minutes -- August 22, 2006
Collaborative Training Center of the Department of Disabilities and Special Needs
8301 Farrow Road, Columbia, SC 29203

Opening: The meeting was called to order by David Mattison, the Community Co-chair at 10:12 a.m.

Minutes: The minutes were accepted as presented with one minor change: Anthony Lawson attended the last meeting not Quasheema R. Antley.

Committees: Following the administrative report and the Care Update, the group divided into committee meetings.

Administrative Report

Donald Wood, the HPC Administrator, gave the administrative report. He reviewed the documents for the meeting to ensure that everyone had a copy. He then presented the financial report, which included the expenses for the month of July and the year-to-date report. The report was accepted as information. He also reviewed the meeting evaluation from the May meeting.

Care Update: JoAnn Lafontaine gave an overview of the status of the Ryan White Reauthorization process and an update on the ADAP program. She also discussed pending changes in the HOPWA program that is administered by HUD. Trainings will be announced soon.

Lunch:

Presentations

CDC Prevention Program Update: Renata Ellington, our CDC Project Officer, gave an overview of the HIV Prevention Programs of the Centers for Disease Control and Prevention.

PEMS: Doug Taylor gave an overview of the Program Evaluation and Monitoring System (PEMS) and how it is working in South Carolina.

Renata stated that the CDC is working diligently to ensure that the program is user friendly. Several workgroups have been established that includes former project officers, health department staff and members of CBOs to ensure that the program takes into account the needs of the end-users/grantees.

Executive Committee Report: Susan gave a report from the Executive Committee's conference call on Aug. 7. Susan reported that Jamie Kirkland was selected to serve on the council in the space vacated by Clifton Williams. She also reported that Les Knight has resigned from the Council.

Standing Committee Reports

Care and Support Services: Suzanne Freeman gave an overview of the committee's meeting. They discussed the final report from the earlier conducted focus groups and discussed the visualization model. She recommended that Dr. Wayne Duffus be contacted to provide an update on the "Missed Opportunities for Care."

Consumer Advisory: Tim Pitts reported that the Consumer Advisory Committee and the Ryan White Consumer Advisory Workgroup met on yesterday at DHEC.

Membership: David reported that Jamie Kirkland has been selected to replace Clifton Williams and that Steve Gaither was selected to serve but is unable to do work commitments. Susan reported that we are in the process of revising the Membership Application for the next round of applications.

Needs Assessment: Laney reported that the committee discussed the Ryan White data report. The committee will be using the data to look at gaps in services. The committee still is committed to pursuing training on the Transgender population. A training session will be held at the December meeting.

The committee also discussed activities surrounding Internet Outreach and Internet Data collection and will be pursuing additional training.

Prevention: Tony reported the Mulamba Lunda has been selected as the new chair of the Prevention Committee. The committee review how SISTA and VOICES/VOCES has been adapted in various areas around the state and have formerly accepted those adaptations as valid for use in S.C. A conference call will be set up among SISTA providers to formalize the adaptations. Lewis gave an overview of the lack of training surrounding dealing with clients with AOD issues.

Larry Walton and Keisha Perry gave the committee an overview of the services provided to inmates with AOD issues at the S.C. Department of Corrections.

Lewis reported that an adhoc group will be established to look at the issues of prevention services of AAMSMs in South Carolina. The committee will have a statewide focus and will include members from around the state.

The committee also reviewed the 2007 proposed activities for prevention contractors.

Updates

Prevention Update: Dorothy Waln gave an overview of the planning process and noted that the HPC works in conjunction with the state health department in order to fulfill the needs of the CDC.

Old Business

2006 HIV Prevention Leadership Summit: Susan reported on the recent HIV Planning Leadership Summit and shared several documents that she secured while at the conference relating to the transgender community and access to care and services.

Interim Progress Report to the CDC: Dorothy Waln provided the group with an overview of DHEC's Interim Progress Report to the Centers for Disease Control and Preventions. Draft copies of the report were given to all members present. Donald was directed to mail copies to the members not in attendance.

New Business

HPC Term Limits Proposal: David presented the Membership Committee's proposal to modify the current bylaws. The proposal was accepted and will be formally adopted and the next quarterly meeting.

Consumer Advisory Committee/Workgroup Merger: Tim Pitts reported that the Consumer Advisory Workgroup meet on the Aug. 21. The meeting was attended by consumer stakeholders from around the state. He submitted a formal proposal to merge the Ryan White Consumer Advisory Workgroup and the HPC's Consumer Advisory Committee. The motion was approved as presented.

Concurrence Conference Call: The Concurrence Conference call was scheduled for 10:30 a.m., Wednesday, Sept. 6. Donald noted that members do not have to wait to return their signed concurrence form. The call is to allow for any unanswered questions to be discussed.

2006 S.C. HIV/STD Conference: Tony Price reminded everyone of the upcoming S.C. HIV/STD Conference in Myrtle Beach. He noted the copies of registration forms were available at the information table.