



Meeting Minutes
Clarion Town House Hotel
August 23, 2005

Attendance (Members): Andy Hall, Anita Case, Atensia Earp, David Mattison, Ivan Segura, Laney Brackman, Eugene Paige, Larry Walton, Norlica Washington, Maurice Adair, Suzanne Freeman, Susan Fulmer, Sylvia Flint, Teretha Fowler, Tim Pitts

Absent: Aaron Bryan, Annette Larsen, Anthony Brown, Carmen Julious, Clifton Williams, Les Knight, Matt Jenkins, Sara LeGrand, Virginia King

Attendance (DHEC Staff and Guests): Dorothy Waln, Doug Taylor, JoAnn Lafontaine, Kim Brown, Lewis Hicks, Lynda Kettinger, Roshan McDaniel, Tony Price, Jenny Jaques, Karen Bates, Dr. Bambi Gaddist, Letitia Johnson-Arnold, Denise Jennings

Attendance (Administrative): Donald Wood

Opening: The quarterly meeting was called to order at 11:10 a.m. by Susan Fulmer, DHEC Co-Chair.

Welcome and Introductions: David Mattison, the acting Community Co-chair, welcomed everyone to the meeting. Everyone was then given the opportunity to introduce themselves and to tell the group which agency that they represented.

Minutes: - The minutes were approved by the body.

Administrative Report: Donald Wood, the HPC administrator, gave an overview of the HPC budget and went over the meeting evaluations from the May meeting.

Executive Committee Reports: Susan reminded the group that the administrative contract ends September 7. DHEC has reviewed the scope and services and will be finalizing the RFP by the end of the week. Susan advised the group that Kimberly Robinson had resigned as Community Co-chair and that David Mattison is serving as interim chair for the meeting until a formal election can be held. She also noted that Pedro Morales has taken a job out-of-state and has tendered his resignation to the Council. He is being replaced by Ivan Segura from Hispanic Outreach.

Care and Support Committee Report: No report.

Our state's ADAP program is doing well. We are fortunate not to have to deal with waiting list like other states in the region. At least 20 states nationally cannot say the same.

A Medicare Part B training session will be held on Sept. 30 for case managers.

Program Update – Prevention: Dorothy Waln provided the group with an update of the DHEC prevention related trainings: An AOD 101 training will be held on Sept. 14 from 9 a.m. to 4:30 p.m. James Wilson will be the presenter. A session on Setting Boundaries and Personal Ethics will be held on Oct. 6. Presenters will be Ed Thomas and Jim Sako.

The RFP for the administrative contract was sent back to DHEC Health Services by MMO. Dorothy will be meeting with Michelle Robinson and Ivry Moon at 2:30 p.m. today to discuss how to proceed.

Tony Price advised the Council that the Federal Material Review Committee has approved Many Men, Many Voices and Healthy Relationships. Channing Bete has just developed and released a new line of brochures targeting HIV Positive clients.

The FMR committee has not reviewed Safety Counts but will do so within the next few weeks. World AIDS Day information is now available on the NAPWA website.

Doug Taylor advised the group that the annual membership survey will be conducted at the December meeting. It is very important that all members are present and complete the survey. An advance copy will be sent to the administrator to distribute in advance to the body.

Old Business

Policies and Procedures: The Council held an in depth discussion of the revised draft of the Policies and Procedures. All members were given an opportunity to ask questions about the draft. The general consensus was that the draft still had a few kinks to be worked out.

The group was directed to send Susan's your concerns in writing and she would incorporate them into the document and share with the Executive Committee so that a final vote can be taken at the December meeting. The issues which received the most discussion were: (1) determination of term limits (2) absentee policy (3) composition of Executive Committee and mechanism for removal from committee (4) definition of a quorum; and (5) grievance procedure or lack of.

The group also discussed the feasibility of removing the ground rules from the Policies and Procedure entirely and having them adopted at the beginning of each fiscal year. The motion was unsuccessful.

New Business

CDC Progress Report: The progress report is due Sept. 7 to the Centers for Disease Control and Prevention. A copy will be forwarded to all members of the Council and a conference call will be held in early October to vote on concurrence or non-concurrence.

Prevention Committee Motion: A motion was presented by the Prevention Committee and formally adopted by the Council to adopt the interventions recommended in chapter 3 of the Plan and change the heading from “Specific Examples of” to “Recommendations.” The Council also agreed to include Mpowerment as a Community Level Intervention (CLI) for White Men Who Have Sex with Men (WMSM).

S.C. HIV/STD Conference: Donald Wood provided the members with a copy of the scholarship application for the conference in October. Members were given until Friday to return the application in order for a check to be submitted before the early registration deadline. The Council has submitted payment to be a Bronze Sponsor (exhibitor) at the Conference.

Letter of Support Request from Dr. Shirley Timmons at Clemson University: The Council approved Dr. Timmons’ request to support her proposal on Pastors’ Influence on African American Church based HIV/AIDS Programs. Susan Fulmer was directed to draft a letter of support and to forward it to Dr. Timmons.

Request for HPC Minutes: A request has been received from a member of the committee responsible for establishing the HPC to receive copies of the HPC’s minutes and updates from committees. The Council voted to share the corrected copies of the minutes with the requestor and to establish an HPC website where the minutes, agenda and other HPC documents can be posted.

2005 HIV Prevention Leadership Summit (HPLS): Oral reports were given by Laney Brackman, Susan Fulmer and David Mattison on the HPLS. Written summaries were submitted by Norlica Washington and Les Knight.

Lunch

Following lunch, the committee meets in individual sessions.