

S.C. HIV Planning Council
Meeting Minutes – Tuesday, February 23, 2010
Brookland Baptist Church Fellowship Hall

Opening: The meeting was called to order at 10:12 a.m. by Troy Bowers. Susan Fulmer welcomed everyone to the meeting. All of the attendees then introduced themselves and stated what agency or program they represented.

HPC Members present: Troy Bowers, Becky Carr, Aaron Creech, Patrice Davis, Wesley Durant, Teretha Fowler, Susan Fulmer, Mahogany Graham, Mary Wright Golden, Adrena Harrison, Matt Jenkins, LaVonda Johnson, Pat Kelly, Virginia King, Mulamba Lunda, Sarah McClam, Lottie McClorin, Angel Payton-Harmon, Reg Posley, Tony Price, Harry Prim III, Gary Rhett, Pamela Shephard-McKnight, Willie Simon, Larry Walton and Jason Williams.

Absent: Aaron Bryan, Jo Bull, Wilhelmenia Mathias, Michelle McKinzie, Noreen O'Donnell and Denise Rivera.

Ex-Officio Members: Ashley Redmond, Celeste Rudisil and Ondine Wilson.

DHEC: Linda Brown, Pam Davis, James Harris, Lewis Hicks, Tessie Haywood, Roshan McDaniel, Doris Monroe, Latoya Jackson, Anand Nagarajan, Deloris Nickelson, Jake Ramsey, Nickolas Sumpter and Dorothy Waln.

Guests: Rodney Robinson and Sharita Ladson.

Staff: Donald Wood

Minutes: The minutes from the December 8, 2009 meeting were reviewed.

Action: A motion was made and seconded that the minutes be approved. The motion to approve the minutes passed.

STD/HIV Division Update: In the absence of Dr. Duffus, Dorothy Waln gave a brief update on the Division's activities. She briefly discussed the looming ADAP waiting list and the cuts that the agency has taken over the last year.

Presentations

SC HIV/AIDS Epidemiologic Update: Jake Ramsey gave an overview of the updated HIV/AIDS epidemiologic profile for South Carolina, reviewing the most recent data available on the state of the epidemic in South Carolina.

S.C. Viral Hepatitis Prevention Plan: Elona Rhame provided a brief overview of hepatitis and shared information on the recently completed plan submitted to the CDC for South Carolina.

Report from 2009 Case Manager Survey: Mahogany Graham provided the group with a brief overview of the Case Manager Survey. At the next meeting, she and Christal Davis will provide a more in-depth review of the data from the survey.

Lunch

Administrative Report

Donald Wood, the HPC Administrator, provided the group with an overview of the Council's financial report and the 2010 HPC Budget.

DHEC STD/HIV/Viral Hepatitis Prevention Program Update Report: Tony provided updates on DHEC's STD/HIV Prevention Program <http://www.scdhec.gov/health/disease/stdhiv/index.htm> activities.

- DHEC has again received "Syphilis Elimination" program funds from CDC for CY2010. South Carolina did not receive the funds in 2009 after years of having the grant.
- The HIV Expanded Testing Project's Annual Progress Report (APR) for 2008-2009 was submitted to CDC in late December.
- DHEC's HIV prevention APR for CY 2009 is due to CDC on March 31.
- The 2009 APR for the Adult Viral Hepatitis Prevention Coordinator (AVHPC) grant was submitted in late January to CDC. Elona Rhame, AVHPC, will reconvene the viral hepatitis advisory group on April 7 to provide input on the development of a resource directory and to further develop the plans for viral hepatitis prevention in the state. Note also that a training titled "ABCs of Viral Hepatitis" is scheduled for April 6. The training calendar and registration form are available at the DHEC Web site for STD/HIV training: <http://www.scdhec.gov/health/disease/stdhiv/training.htm>
- The STD/HIV Division is pleased to announce that Capitol Consultants was awarded the DHEC contract to continue providing HIV planning management for the HPC for the next five years.

Executive Committee Report: Troy Bowers provided the group with a brief summary of the Executive Committee's most recent meeting, a conference call that was held on February 10, 2009.

Standing Committee Reports

Care and Support Services: Pamela Shephard-McKnight reported that the committee discussed doing a client-based survey to assess their needs. They also discussed the needs for mandated training for case managers and continuing to work on the case manager checklist. The committee is also working on developing a HOPWA resource list.

Consumer Advisory: Aaron Creech gave a brief summary of the Consumer Advisory Committee meeting and orientation which was held on Monday morning and was well-attended. The group was given a summary of the Statewide Coordinated Statement of Need and the 2010-2014 HIV Prevention Plan along with an overview of the HIV Planning Council and its activities.

Membership: Troy Bowers reported that the orientation for new HPC members was held on Monday afternoon.

Needs Assessment: Becky Carr reported that the committee discussed developing and implementing needs assessment activities based on the recommendations of the Prevention Plan. A survey will be conducted with African American Women Who Have Sex with Men (AAWSM) and, following the completion and analysis of that survey, one will be done with African American Men Who Have Sex with Women (AAMSW).

Prevention: Mulamba reported that the committee discussed the following items:

- Implementing prevention intervention curricula.
- New interventions in the CDC Compendium.
- What are the state's challenges and recommendations regarding prevention?
- Goals for 2010 concerning prevention and developing timelines to meet those goals.
- Training courses that would be beneficial to prevention providers.
- Finding the most effective step-by-step process.

- Deliverables to the CDC.

She also reported that the committee will be working on the following action items:

- Identify gaps in recommended interventions for each priority group
- Request DEBI courses and select which courses best fit our needs and identify which interventions may have components that would be effective in our state.
- Identify strategies for the HPC to work with the SC Care HIV/AIDS Care Crisis Task Force, dividing into sub-committees to achieve maximum effectiveness.
- Recommended training programs and prerequisites necessary for successful implementation of interventions.
- Recommendations regarding quality assurance, compliance and accountability for interventions and their deliverables.

Updates

Adolescent Sexual Health Workgroup: Linda Brown provided a brief update on the group's activities. The last meeting was January 27th and the next meeting is March 31st. Work is continuing on the data integration project with the Office of Research and Statistics, as well as the development of a resource inventory. Once this information is complete, the Call to Action paper will be finalized.

Corrections Workgroup: Susan Fulmer provided a brief update on the activities of the workgroup. The workgroup is working to develop a grant proposal for the "Seek, Test, and Treat" NIH funding.

Hispanic/Latino Workgroup: Anand Nagarajan gave an update on the workgroup. A round table meeting is planned in April for Charleston. A Capacity Building Assistance request for training has been submitted to CDC through the STD/HIV Division. More information will be forthcoming once the CDC Project Officer approves the request.

Training: James Harris provided the group with an updated list of training courses for 2010.

Unfinished Business

Report on Concurrence with the Prevention Plan: Tony Price reported that the HPC voted unanimously on the concurrence between the Division's application to the CDC and the Prevention Plan.

CDC Year-End Membership Survey Results: Roshan McDaniel provided the group with a brief overview of the results of the HPC's membership survey which was conducted in December. .

New Business

Meeting Dates for 2010: A discussion was held regarding potential dates for the four remaining HPC meetings for the remainder of the year. The members decided on April 20, June 15, August 17 and Dec. 7

Ground Rules: Troy Bowers led the annual discussion of the HPC ground rules. The ground rules were accepted for 2010.

Wrap Up/Announcements/Evaluation

Prior to adjournment the members were reminded to complete their evaluations.

Respectfully submitted,

Donald Wood, Capitol Consultants