

S.C. HIV Planning Council
Meeting Minutes – February 24, 2015
Brookland Lakeview Community Center
1218 Batchelor Street
West Columbia, SC 29169

Opening: The meeting was called to order by Gary Rhett, the Community Co-chair, at 10:12 a.m. Susan Fulmer invited all members and guests to introduce themselves.

HPC Members Present

David Alexander
Brandon Allen
Connie Barnes
Kabra Benford
Christine Beyer
Michael Bivens
Troy A. Bowers
Veronica Brisco
K. Allen Campbell

Russell Deromano
Quinton Ellison
Susan Fulmer
Mary Wright Golden
Andrena Harrison
Stacy Jennings
LaVonda Johnson
Gerald McNair
Alton Murray

David Pable
Tricia Phaup
Gary Rhett
Denise Rivera
Pam Shephard McKnight
B. Mario Smith
Larry Walton

HPC Members Absent

Alex Karydi
Michael Luciano
Mulamba Lunda
Lottie McClorin
Elizabeth Shepard

Angel Payton Harmon
Harry Prim III

Ex-Officio Members

Lane Brafford
Sue Levkoff

Ex-Officio Members Absent

Pat Kelly
Susan Kitchen

Stacy Massard
Mark Sellers

DHEC Central Office Staff

Shauna Cooper
Christal Davis
Pam Davis
Birdie Felkel

Monetha Gaskin
Keisha Hightower
Jennifer Pozsik
Kirk Shull

Tony Price
Charmella Tyler

Guests

Tiffany Haselden
Elizabeth McLendon
Anthony Parker
Sara Williams

Jarvis Barber
Sam Hunter
Lucy Chege
Rick Felder

Staff

Donald Wood

Minutes: The minutes from the December 9, 2014 meeting were reviewed.

Action Item: A motion was made by David Alexander and seconded by David Pable to accept the minutes with one change:

- Determine if B. Mario Smith was absent or present and make that change. He is listed both ways. The motion passed.

Ground Rules: The Ground Rules for the HPC meetings are reviewed and voted on annually. They were sent electronically in advance of the meeting to the members for review and comment. Members were asked if they had any comments or recommended changes. There were none.

Action Item: A motion was made by David Pable and seconded by Michael Bivens to accept the Ground Rules as presented. The motion passed.

Presentations

S.C. Epidemiological Profile: Kirk Shull provided the group with an overview of the current Epi profile for the state. Members were encouraged to review the full profile which can be retrieved from the DHEC website.

Adjourn to Committee Meetings

All of the presenters were thanked for their information and the meeting was adjourned to the committee meetings.

Lunch

Call to Order: Following lunch, the meeting was called back to order by Gary Rhett at 1:25 p.m.

Members of the Council and guests were given the opportunity to make any announcement they had concerning upcoming events.

Prevention Programs: Tony Price provided updates on DHEC's STD/HIV Prevention Program <http://www.scdhec.gov/Health/DiseasesandConditions/InfectiousDiseases/HIVandSTDs/index.htm>

- DHEC received its calendar year 2015 HIV prevention grant notice of award (NOA) in December from CDC. The state received level funding for the HIV expanded testing program and the HIV linkages to care program. The comprehensive, core prevention program funding is about \$93,000 more than last year's grant. The additional funds will support an initiative on HBCU campuses for sexual health programs for students. Funds are also slated to be used for the data to care project.
- DHEC's STD prevention grant's NOA from CDC was received in December. Funding for calendar year 2015 is fairly close to the 2014 amount.

Care and Support Services Program: Charmella Tyler provided an update on the DHEC Ryan White & HOPWA Programs:

- Ryan White: Open Enrollment for the ACA was closed on February 15th. We would like to thank all agencies and organizations who worked effortlessly with ADAP researching & identifying insurance plans that would benefit our clients. Open Enrollment is an extremely busy

time for organizations to ensure our clients understand & select the plan that will align with their needs. Some agencies used ACA Enrollment Specialists & some agencies used their MCMs. One of the largest responsibilities for providers is paying monthly premiums for clients.

- RSR: DHEC is currently working with service providers to complete their Ryan White Service Report (RSR). The RSR is completed annually to report client-level data from the grantee (to include our providers, # of clients served, and service categories). Provider data is currently being reviewed and after DHEC approval, providers will submit their report directly to HRSA. The date for all providers to be uploaded & submitted is March 2, 2015. Every Friday, providers are given RSR News to keep all abreast of updates.
- We held the review panel on February 18th for the two Request For Grant Applications (RFGA) for funding:
 - (1) RW Part B Base funds for Aiken, Barnwell, and Allendale counties
 - (2) RW Emerging Communities funds for Charleston and Columbia MSAsBoth have been posted on the DHEC website and advertised in the SCBO Newsletter. The announcement of awards will be forthcoming.
- Peer Review: Beginning July 2014, Ryan White Executive Directors agreed to have Monthly Contractor calls in addition to the quarterly meetings to stay updated on the various programmatic & fiscal changes.
- HOPWA: HUD has announced the 2015-2016 allocations. DHEC has submitted our updated HOPWA Action Plan to include target numbers for 2015-2016 grant year. We presented the HOPWA program during the Public Hearing meeting on January 22nd.
- We have been tasked by CDC and HRSA to complete an Integrated Plan with Prevention for the Statewide Consolidated Statement of Need and Comprehensive Plan (SCSN), which is usually a 3 year plan. The 1st planning meeting was held on 2/10/15 which included representation from prevention, care, quality management, etc. It is due in 2016. We are looking for a variety of ways to gather input.
- QM Program: The QM Steering Committee met on Thursday, January 29th, headed by Birdie Felkel, RW Quality Management Coordinator. The QM Steering Committee members share information regarding quality management plans and processes both within organization and among network partners. The goal for the 1/29 meeting-to review all the many performance measure requirements across programs and together select statewide measures. We want to thank all persons and agencies that participated & the discussion was very robust. The meeting topics included a Presentation on HIV/ Viral Hepatitis Co-Infection by Linda Brown, Performance Measures were aligned along the HIV Care Continuum utilizing a crosswalk which included measures from HAB, In+Care, and Data to Care, EIIHA, Reviewed measures from RSR data, Discussing initiatives and performance measures, Selecting the 2015 HIV Performance Measures, Continuous Quality Improvement: discussion for pre-visit process, template in the Electronic health/medical record, client care conferences, and CQI tools, Improvement Methodology-Plan, Do, Study, Act (PDSA). The next meeting will be scheduled for July 2015.
- Medical Case Management (MCM) Workgroup: The MCM Workgroup is working diligently in overhauling the Intake processes. The Intake process will soon be divided into 2 parts: A brief assessment & a comprehensive assessment. Many of the changes are being integrated in

response to the HRSA HIV AIDS Bureau Performance Measures Updates & recommendations for improvements given by HRSA during the 2011 Ryan White Site Visit. Other changes being integrated include: Provide Enterprise enhancements, Pre-Visit Planning Period for MCMs, etc.

- There has been no update from HRSA regarding the Parts C & D Consolidation to date.

Roshan McDaniel also provided an update on the status of the ADAP Program:

- ACA open enrollment ended February 15, 2015. The 2016 open enrollment scheduled from November 1, 2015 to January 31, 2016.
- An updated SC ADAP formulary will be released April 1, 2015. This will include several smoking cessation products.

ADAP numbers served

Direct Dispensing (DDP): 2,728

Insurance Assistance (IAP): 2,360

Enrolled in an ACA Marketplace plan: 1,157

Medicare Assistance (MAP): 289

Administrative Report: Donald Wood reviewed the evaluations from the December HPC meeting. He also presented the Council's financial report for FY 2014. He also provided the group with the proposed budget for FY 2015. Members and guests who attend the HPC on a regular basis were reminded to complete the yearly information update form and DHEC confidentiality form. He also stressed the importance of returning the meeting RSVP for headcount for lunch and materials.

Executive and Membership Committees Reports: Gary Rhett presented the Council with a brief recap of the Executive Committee conference call on February 18th. The committee reviewed and approved today's meeting agenda and discussed tentative presentations and activities for future HPC meetings.

He also reported that Elizabeth Shephard has resigned her seat on the HPC. She will be replaced by Mark Sellers. The new members' orientation was held yesterday. A total of 5 members attended.

Standing Committee Reports

Care and Support Services: LaVonda Johnson reported that the committee discussed the following topics:

- ✓ Ryan White Parts C and D merger
- ✓ Reviewed the Statewide Resource List. The committee is in the process of updating the document.
- ✓ Peer Institute. A conference call will be held on March 6 at 10 a.m. to review the Boston instrument.

Needs Assessment: David Pable reported that the committee discussed the following items:

- ✓ Reviewed the tool for the upcoming needs assessment
- ✓ Will hold a follow up conference call on March 19 to make final changes

Positive Advocacy: Gerald McNair provided a summary of the items discussed at their January 27 meeting.

- ✓ Received updates from subcommittees
- ✓ Reviewed action items from 2014.
- ✓ Received an update on the Data To Care Plan from Monetha Gaskin

Prevention: Larry Walton reported that the committee discussed the following items:

- ✓ The committee reviewed the committee goals for the upcoming year.

Workgroup/Task Force Updates

Adolescent Sexual Health Workgroup: Linda Brown provided a brief update from the workgroup. They will be adding STD and HIV data to the current profile. They are in the process of revising their call to action document.

Corrections Workgroup: Susan Fulmer reported that the group met yesterday. Carmen Hampton Julious was elected as the new chair. Linda Brown will be attending a Viral Hepatitis conference in Boston and will provide an update to the group.

Hispanic/Latino Workgroup: Susan Fulmer reported that the final report is complete and will be presented at a future HPC meeting. Preparations are being made to release the new toolkit of resources for providers working with Hispanic/Latino immigrants.

African American MSM Workgroup: K. Allen gave an update on the MSM conference.

- ✓ Date: June 26, 2015
- ✓ The conference will have several tracks: Young MSM, Mature MSM and a professional track
- ✓ Continuing to work on updating the MSM work plan

SC HIV Task Force: Michael Bivens gave a brief update on the task force's activities.

- ✓ Recently held a legislative breakfast at State House. It was well attended
- ✓ The group is seeking a part-time Executive Director
- ✓ Working on several grants
- ✓ Next meeting will be March 17

Unfinished Business

Request from the SC HIV/AIDS Task Force for a Voting Member Slot: The item was tabled by the Executive Committee until its next meeting.

New Business

Development of and Focus on Integrated 2017-2021 HIV Prevention and Care Plan: Tony Price provided the group with a brief update on the process. We are still awaiting final guidance from both HRSA and the CDC.

Action Item: A motion was made by Denise Rivera and properly seconded asking the Council to reaffirm the current plan as valid. The motion was adopted.

Future Meeting Dates: The following dates were selected for our remaining meetings in 2015.

- April 28
- June 30
- August 25
- December 8

Announcements

Members and guests were given an additional opportunity to make announcements.

- ✓ HIV/AIDS Walk – March 28 in Orangeburg. The event is being coordinated by the Minority AIDS Council

Evaluation

All in attendance (members, staff and guests) were reminded to complete and turn in their evaluations.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Donald Wood,
Program Administrator