

**Final S.C. HIV Planning Council Final**  
Meeting Minutes – April 28, 2015  
Redeemer Lutheran Church  
525 St. Andrews Road  
Columbia, SC 29210

**Opening:** The meeting was called to order by Gary Rhett, the Community Co-chair, at 10:05 a.m. Susan Fulmer invited all members and guests to introduce themselves.

**HPC Members Present**

David Alexander	Andrena Harrison	Tricia Phaup
Brandon Allen	Stacy Jennings	Harry Prim III
Connie Barnes	Alex Karydi	Gary Rhett
Kabra Benford	Michael Luciano	Denise Rivera
Christine Beyer	Mulamba Lunda	Mark Sellers
Michael Bivens	Gerald McNair	B. Mario Smith
Veronica Brisco	Alton Murray	Larry Walton
Russell Deromano	David Pable	Vera Bishop Wright
Susan Fulmer	Angel Payton Harmon	
Mary Wright Golden		

**HPC Members Absent**

Troy A. Bowers	Lottie McClorin
K. Allen Campbell	Pam Shephard McKnight
Quinton Ellison	
LaVonda Johnson	

**Ex-Officio Members**

Lane Brafford  
Darius Jones  
Pat Kelly  
Susan Kitchen  
Sue Levkoff  
Stacy Massard

**DHEC Central Office Staff**

Linda Brown	Monetha Gaskin	Tony Price
Shauna Cooper	Keisha Hightower	
Pam Davis	Jennifer Pozsik	

**Guests**

Frances Ashe-Goins	Rick Felder	Linda Scott
Jarvis Barber	Jaquise Harrison	Michael Stearns
Conrad Brooks	Sam Hunter	Mary Gonzalez
Kendall Brooks	Shanequa Lewie	Sally Mintz
Laura Cahue	Elizabeth McLendon	Briana Foust
Akeem Champaign	Mark Murphy	

## **Staff**

Donald Wood

**Minutes:** The minutes from the February 28 meeting were reviewed.

**Action Item:** A motion was made by David Alexander and seconded by David Pable to accept the minutes with one change:

- Rick Felder was present at the meeting.

The motion was adopted.

## **Presentations**

**DHEC-Funded HIV Prevention Services 2015:** Tony Price, DHEC Prevention Manager, provided the group with an overview of the DHEC funded prevention programs.

**Progress on Reaching the State's HIV Prevention Goals for CY 2014:** Jennifer Pozsik, HIV Planning and Evaluation Coordinator, gave an overview of our progress in reaching the goals that we report to the CDC.

**Final Report on the 2012 HIV Prevention Needs Assessment of Hispanics/Latinos in South Carolina:** Laura Cahue, a biological anthropologist and former member of the HPC, provided the group an overview of the final report from the 2012 Hispanic needs assessment.

## **Adjourn to Committee Meetings**

All of the presenters were thanked for their information and the meeting was adjourned to the committee meetings.

## **Lunch**

**Call to Order:** Following lunch, the meeting was called back to order at 1:58 p.m. by Susan Fulmer.

Members of the Council and guests were given the opportunity to make any announcement they had concerning upcoming events.

- ✓ Elizabeth McLendon gave an update on the regional spoken word events sponsored by AIDS Healthcare Foundation (AHF).
- ✓ Susan Kitchen provided a brief synopsis of a new resource center that has been started for consumers. They will have a community meeting on March 25 at the Cecil Tillis Center.
- ✓ Kendall Brooks, the newly appointed Executive Director of the SC HIV Task Force was introduced and shared a few words with the Council.

**MSM Workgroup:** Pam Davis provided an update on the upcoming MSM Institute in June. Copies of the Save the Date flyer were shared with the HPC members and guests. She reminded the group that a limited number of scholarships are available. The deadline to apply is June 5.

**Prevention Programs:** Tony Price provided updates on DHEC's STD/HIV Prevention Program <http://www.scdhec.gov/Health/DiseasesandConditions/InfectiousDiseases/HIVandSTDs/index.htm>

- DHEC submitted its HIV prevention annual progress report to CDC in late March.
- DHEC received a technical assistance site visit from the National Alliance of State and Territorial AIDS Directors, NASTAD, on strategic planning related to the future of HIV prevention programs.
- DHEC is one of only four state health departments eligible to apply for CDC funding to address the significant disproportional impact of HIV among MSM of color, notably African American MSM, in the Columbia MSA (the metropolitan statistical area). It requires formation of a comprehensive multi-agency collaborative that will provide 24 required prevention and care services that span the HIV care continuum. The application is due June 1 with a projected start date of September 30, if funded.

**Care and Support Services Program:** Charmella Tyler could not attend the meeting because of a HRSA site visit. She provided a written report via Susan Fulmer.

The 2015-2016 grant year has begun for RW Part B & HOPWA service providers on April 1st. The grant year runs April 1 to March 31st.

- ✓ Ryan White Year End Reports have begun being collected. Programmatic reports have been postponed due to Provide Enterprise reporting enhancements. Additional information will be forthcoming.
- ✓ HRSA is here conducting a Ryan White Part B site visit from April 28th-30th. The provider site selected to receive a visit is USC Department of Medicine. A Peer Luncheon is scheduled to be conducted on Wednesday, April 29th. The invited peers are individuals who are not employed with a Ryan White service provider. There will be general questions around experiences with service utilization, planning body relationships and activities, peer involvement/engagement, and provider relationships/service delivery. While anything said within the luncheon will be kept confidential, the key concepts will be discussed and shared with DHEC staff to improve services and service delivery around the state.
- ✓ This is the last year DHEC will provide grant administration for RW Part D services. The grant year will be over July 31, 2015. We want to thank all RW Providers who will continue to provide Part D services to our women, youth, and young adult population. There has been no announcement from HRSA re: who will be funded to continue to provide Part D services. The statewide Part D meeting will continue to occur biannually, as decided in the last Statewide Part D meeting held April 13, 2015.
- ✓ RSR: The Ryan White Service Report (RSR) to HRSA has been successfully accepted and approved by HRSA on April 20, 2015. Thank you to all who helped with the submission of this annual report.
- ✓ HOPWA: The grant year for HOPWA also began April 1st. The annual HOPWA CAPER is due to DHEC from HOPWA service providers on April 30th. The HOPWA CAPER provides annual performance reporting on client outputs and outcomes, allow providers to report unmet need and address housing disparities among PLWHA. DHEC will also complete a statewide CAPER utilizing all HOPWA service provider information for submission to HUD in May 2015.
- ✓ QM Program: The next QM Steering Committee meeting will be held Thursday, July 16, 2015 at 9:00a. Additional information, including location will be forthcoming from Birddie Felkel, RW

Quality Management Coordinator. The SC Performance Measures, selected during the 1/29/15 QM meeting, will be forthcoming and distributed by Birdie. The new Performance Measures also include 3 MCM measures.

- ✓ MCM Workgroup: The Medical Case Management Intake Review Rollout presentation took place via webinar on April 6th & 7th with Medical Case Managers, Supervisors, and any staff that utilizes the MCM Intake form. The webinar provided presentation of the new Intake form, process and PE improvements, and enhancements, and provided a forum for feedback. The MCM Workgroup has integrated many of the recommendations and suggestions from webinar into the Intake form. We are moving closer to finalizing the form.

**Administrative Report:** Donald Wood reviewed the evaluations from the February HPC meeting and New Member Orientation. He also presented the Council's financial report. He reminded everyone to please complete the new evaluation form.

**Executive and Membership Committees Reports:** Gary Rhett presented the Council with a brief recap of the Executive Committee conference call on April 20. The committee reviewed and approved today's meeting agenda and discussed tentative presentations and activities for future HPC meetings. The committee also continued to discuss the request by the SC HIV Task Force for a permanent membership slot. Finally, he reported that Lottie McLorin has resigned from the HPC.

### **Standing Committee Reports**

**Care and Support Services:** Angel Payton Harmon reported that the committee discussed the following topics:

- ✓ Annual review of the mission and purpose of the Care and Support Committee
- ✓ Parts C and D merger update not available but committee engaged in discussion about merger opposition and potential benefits
- ✓ Follow-up is needed regarding the updates for the Statewide Resource List
- ✓ Committee engaged in an in-depth discussion about the proposed budget to be integrated into the Peer Institute Report; recommendations were made by members and guests for changes and additions
- ✓ The committee also discussed changes to the services provided to PLWHA thru Community Long Term Care (CLTC); CSC will look into having a CLTC representative attend the next CSC meeting to discuss changes

**Needs Assessment:** David Pable reported that the committee discussed the following items:

- ✓ Reviewed the tool for the upcoming needs assessment

**Positive Advocacy:** Gerald McNair provided a summary of the items discussed at their March 24 meeting.

- ✓ Discussed the need for better communication between the PAC and local ASOs and other related organizations in order to reduce scheduling conflicts.
- ✓ The group is working on a statewide calendar of HIV/AIDS and other STIs related events and activities

**Prevention:** Mulamba Lunda reported that the committee is looking at the role of HIV Prevention in the Continuum of Care. The Interventions sub-groups will meet on June 17 from 1:30-3:30 p.m. and August 12 from 10 a.m. to 1 p.m.

#### Workgroup/Task Force Updates

**Adolescent Sexual Health Workgroup:** Christine Beyer provided a brief update from the workgroup. They are working on a set of fact sheets that can be shared with the general population. Workgroup members are also closely following the proposed revisions to the Comprehensive Health Education bill. Christine noted that the Department of Education is working on curriculum to coincide with Act 293 – Erin’s Law. The law requires that a K-12 curriculum in sexual assault and sexual abuse prevention be developed for use in Comprehensive Health Education instruction.

**Corrections Workgroup:** Susan Fulmer reported that the group set the date for its next meeting.

**Hispanic/Latino Workgroup:** Susan Fulmer thanked Laura for her assistance in finalizing the Hispanic survey results and final report. She noted that the group is seeking members and needs someone to serve as chair.

**SC HIV Task Force:** Since the new Executive Director of the Task Force, Kendall Brooks, had shared information about the Task Force when he was introduced, there were no further announcements.

#### Unfinished Business

**Request from the SC HIV/AIDS Task Force for a Voting Member Slot:** The Executive Committee had discussed the request from the Task Force to get a voting member slot on the Council. The Committee had several questions about the request and submitted questions to the Task Force. The Task Force submitted their responses. After reviewing the responses, the committee decided to bring the matter back to the full Council for a vote. A lengthy discussion followed. Susan read the questions that were poised by the Executive Committee and the Task Force’s responses.

**Action Item:** A motion was made by Angel Payton Harmon and seconded by David Pable to table the vote until the next HPC meeting (June 30) in order to have the full participation of all members of the Council. The motion was adopted. It was further noted that the vote should be taken in the first half of the Council meeting, prior to adjourning to committee meetings.

#### New Business

**HPC Training Needs:** Due to the late hour and since so many members had left the meeting. Shauna Cooper’s facilitation of the discussion regarding training needs was moved to the June meeting.

**Meeting Location:** It was the consensus of the group to continue to meet at the new location, Redeemer Lutheran Church, 525 St. Andrews Road.

#### Evaluation

All in attendance (members, staff and guests) were reminded to complete and turn in their evaluations.

**There being no further business, the meeting was adjourned.**

Respectfully submitted,

Donald Wood,  
Program Administrator